OFFICE OF THE CITY CLERK – PROJECTS and STATUS

Neighborhood Council Elections – Candidate Filing and Elections continue:

Region	Qty Filed to Date	Certified	Pending	Withdrew (W) / Disqualified (D)	Starts	Ends	Election Day
Region 1	251	233	0	17W/1D	Dec 23	Jan 22	Mar 8
Region 2	126	111	0	12W/3D	Dec 16	Jan 15	Mar 1
Region 3	210	183	0	18W/9D	Dec 31	Jan 30	Mar 16
Region 4	178	154	0	24W/0D	Jan 4	Feb 3	Mar 20
Region 5	202	184	0	11W/7D	Jan 14	Feb 13	Mar 30
Region 6	195	167	0	7W/21	Jan 18	Feb 18	Apr 3
Region 7	208	182	0	10W/16	Jan 27	Feb 26	Apr 12
Region 8	210	174	32	4W/0D	Feb 10	Mar 19	Apr 26
Region 9	72	47	23	2W/0D	Feb 17	Mar 19	May 3
Region 10	60	39	19	2W/0D	Feb 24	Mar 26	May 10
Region 11	95	70	25	1W/0D	Mar 4	Apr 3	May 18
Region 12	30	24	6	0W/0D	Feb 17	Mar 24	May 6

CompStat Kickoff Meeting – The kickoff meeting with all Division managers and direct reports was held this week to layout the process, schedule and content expectations. Recurring meetings begin the 1st week in April and will initially be held monthly for each Division.   We are looking at the "PLAN-IT" software tool used by the ITA as a potential tracking mechanism to facilitate discussions.

Neighborhood Council Elections – Candidate Filing for Regions 12 and 10 ended on March 24 and March 26, respectively.

City Elections – The Write-In Candidate Filing period for the Los Angeles Unified School District (LAUSD), Board 1 Special Election began on March 10 and ends on May 20, 2014. There were no Write-In Candidate filings during this reporting period.

City Elections – The LAUSD initiated its 2013 Election Billing audit. The Election Division administered LAUSD's Primary and General Elections and charged for the services based on an established billing contract. The audits are a standard procedure for LAUSD and precede final payment.

City Elections – The City Attorney's report and Ordinance amending the City's Election Code was adopted forthwith on March 26. The Code will become operative six months after publication.

Microfilm Conversion of Council Minutes - Systems completed the prototype system for searching historic City Council Minutes. It is currently being tested by the Records Center staff. Conversion of microfilm to electronic documents continues.

Automated Agenda Management System - a final working prototype was developed by the vendor for submitting reports electronically to the City Clerk. Systems is vetting and testing the sample. This project is on the Mayor's Metrics for City Clerk.

Departmental Outreach and Effective Communications – An internal strategy meeting was held with the Public Outreach Specialist in the Elections Division to begin developing a department wide social media policy in order to enhance availability of information to the public.

Administrative Services – Staff completed the Other Sources of Funds Worksheet for the City Clerk and City Council, and processed various transfer of funds identified in the Mid-Year Financial Status Report and Council Discretionary funds to salary accounts as identified by the CLA.

General City Purposes Expenditures – Staff processed 23 invoices for payments, commenced work on the Other Sources of Funds worksheet for GCP which are due to the Controller in April. Reconciliation of 46 GCP accounts in preparation for year end is in progress.

Neighborhood and Business Improvement Districts - Systems staff modified the ballot scanning system to improve scanning accuracy and text recognition.

ISSUES

Council and Committee Meeting Webcasting - Stability problems continue with video webcast servers not starting automatically in Council Chambers.

UPCOMING . . . .

City Council Voting System Demo - Granicus will be on site on April 2nd to demonstrate their voting system options and tools for using iPads for agenda annotation and voting. This is a joint strategic plan item with the Information Technology Agency. The goal is to find a solution to replace the existing end of life voting system in Council Chambers.

City of Los Angeles Municipal Election Reform Commission – The next meeting will take place at 4pm on Thursday, March 27 in Council Chambers. Los Angeles County Registrar-Recorder/County Clerk Dean Logan is scheduled to present information relative to the Voting System Assessment Project and plans for the new voting system. City Clerk staff will participate in the round table discussion and answer any questions.